Commissioner Meeting Minutes

Date: Tuesday, July 14, 2026 at 9:00 a.m.

Pledge of Allegiance was recited.

Present: Justin Clark, Kevin Stuber, Jerry Sedlacek, Bret Heim, and Amanda DeWitt

Approval of Agenda & Minutes

- Jerry moved to approve the agenda for today's meeting. Kevin 2nd, motion passed.
- Jerry moved to approve the minutes from the July 7, 2026 meeting. Kevin 2nd, motion passed.

AirMedCare – Gary Chadic

- Gary Chadic, representing AirMedCare, presented an employee coverage option available to county employees.
- The estimated cost would be approximately $75 per household per year or $585 for a 10-year plan.

County Counselor – Bret Heim

- Jerry moved to recess into executive session for attorney-client privilege to discuss legal liability with commissioners, counselor, clerk, and treasurer until 9:50 a.m. Kevin 2nd, motion passed.
- Following executive session, commissioners discussed Bret Heim's last day of employment and the potential process for hiring a replacement.
- Justin moved to recess into executive session for non-elected personnel to discuss a potential new hire with commissioners, counselor, clerk, and Gary Ward until 10:05 a.m. Kevin 2nd, motion passed.
- Bret Heim left the meeting at 10:06 a.m.

Solid Waste – David Waddell

- David Waddell reported that he picked up the dumpster from the rest area north of town.
- He was contacted by the local KDOT supervisor regarding ownership of the dumpster since KDOT had repaired it.
- Commissioners agreed to allow KDOT to retain the dumpster.
- David requested clarification regarding which dumpsters should remain on county inventory.
- Commissioners requested a written policy addressing county-owned dumpsters and inventory procedures.
- Jerry also discussed the Transfer Station break room.

Sheriff – Jacob Morrison

- Jacob Morrison reported that he had nothing new to present.
- Jerry discussed a vehicle that has been parked within the county right-of-way.

Treasurer – Michelle Zimmerman

- Michelle Zimmerman reviewed the revised budget received from the county auditor.
- She presented the Second Quarter Idle Investment Fund Report.
- Kevin moved to recess into executive session for confidential data/trade secrets with commissioners, treasurer, and clerk until 10:50 a.m. Justin 2nd, motion passed.
- Justin moved to accept the Second Quarter Idle Investment Fund Report. Jerry 2nd, motion passed.
- Michelle reviewed the NAPA bill discussed during the previous meeting and confirmed all invoices matched.
    - Michelle also presented procurement policy updates concerning: Micro-purchases, quote requirements for larger purchases, sale and disposition of county property
- Kevin moved to accept the Woodson County Procurement Policy as presented. Jerry 2nd, motion passed.

Commission Discussion

- Jerry moved for a 5-minute recess. Kevin 2nd, motion passed.
- Jerry discussed weed spraying throughout the county and noted that a Road & Bridge employee is assisting with spraying operations.
- Jerry moved to recess into executive session for confidential data with commissioners until 11:30 a.m. Justin 2nd, motion passed.
- Jerry moved to recess into executive session for non-elected personnel with commissioners until 11:40 a.m. Justin 2nd, motion passed.

Budget & Administration

- Justin moved to sign the 2028 Budget Preparation Letter of Engagement with Jarred, Gilmore, and Phillips. Jerry 2nd, motion passed.

Road & Bridge – Gary Ward

- Gary Ward announced that Woodson County was not awarded the BUILD Grant.
- He reported that Road & Bridge crews continue repairing roads damaged by recent heavy rains and washouts.

Financial Business

- Jerry moved to sign vouchers in the amount of $119,078.97. Kevin 2nd, motion passed.

Adjournment

- Justin moved to adjourn at 12:14p.m. Kevin 2nd, motion passed.

Justin Clark, Chairman

Kevin Stuber, Vice-Chairman

Attest:
Amanda A DeWitt, County Clerk

Jerry Sedlacek, Member