Commissioner Meeting Minutes

Date: Tuesday, September 8, 2026 at 9:00 a.m.

The Pledge of Allegiance was recited.

Present: Justin Clark (arrived at 9:04 a.m.), Kevin Stuber, Jerry Sedlacek, and Amanda DeWitt.

APPROVAL OF AGENDA AND MINUTES

- Jerry moved to approve the agenda. Kevin 2nd, motion passed.
- Jerry moved to approve the minutes from September 1, 2026. Kevin 2nd, motion passed.

COUNTY COUNSELOR

- Roberta Wilkes presented the contract for the County Counselor position.
    - Jerry moved to accept the Counselor Agreement between Roberta Wilkes and the County Commissioners. Kevin 2nd, motion passed.

CC/JJA

- Troy Smith, CC/JJA Director, presented an update on the success of their case plan outcomes.
- Troy expressed appreciation to Woodson County, as this is their last year with Woodson County and they will be moving to a new county at the first of the year.
- Troy requested the Chairman's signature confirming that all plan goals have been met.
    - Kevin moved to allow the Chair to sign the agency case plan outcomes for 2026. Jerry 2nd, motion passed.

TREASURER

- Michelle Zimmerman, Treasurer, presented handbook and policy changes.
    - Justin moved to approve the cancellation and refund policy, as well as the request for cancellation or refund form. Jerry 2nd, motion passed.
- Michelle presented KWORCC policy recommendations intended to lower premiums. The recommendations would need to be approved in order to be added to the handbook.
    - Kevin moved to approve the safety toe footwear policy. Jerry 2nd, motion passed.
- Roberta Wilkes, County Counselor, will review several of the policies. Commissioners will make a decision on the policies at a future meeting.

RECESS

- Justin moved to recess for 5 minutes. Kevin 2nd, motion passed.

EMERGENCY MANAGEMENT / EMS

- John Atkin, EM/EMS Director, shared an update on the billing process for his department.

ROAD & BRIDGE

- Gary Ward, Road & Bridge Supervisor, provided an update on the roads the department is currently working on.

EXECUTIVE SESSION

- Jerry moved to recess into executive session for non-elected personnel to discuss employee performance to protect confidentiality with Commissioners until 10:20 a.m. Kevin 2nd, motion passed.

SHERIFF'S OFFICE

- Jacob Morrison, Sheriff, shared the amount the four vehicles sold for on Purple Wave.
- He shared that one of the backup vehicles needs some work, but the cost to repair it is too high at this time, so he does not intend to repair it.

SOLID WASTE

- David Waddell, Solid Waste Supervisor, shared that the truck that was sent for repair has returned.
- He has a sign that needs to be placed near a dumpster.

OTHER BUSINESS

- Kevin shared that the well has a leak that needs a part replaced.
- He also shared that Festival of Lights would like to use the inside of the courthouse for pictures with Santa. Commissioners were agreeable to this if a deputy or County employee could be available to monitor.
- Jerry requested that a letter be sent to the individual regarding the tire nuisance, asking them to clean up the tires.
- Roberta Wilkes presented a resolution.
    - Kevin moved to allow the Chair to sign Resolution 26-14 appointing Roberta Wilkes as County Counselor. Jerry 2nd, motion passed.
- Commissioners discussed the burn ban that was discussed the previous week and have chosen to hold off on issuing a ban.

VOUCHERS

- Justin moved to sign vouchers in the amount of $69,760.91. Kevin 2nd, motion passed.

NOXIOUS WEED

- Jarrod McVey, Noxious Weed Director, presented his weekly reports.
- There was discussion regarding the LEPP program.
- Commissioners discussed fencing around lagoons being required by state statute and the need for enforcement.
- An announcement will be placed in the newspaper and on the County website.
- Jarrod shared that some electrical parts to the courtyard water well needed to be replaced.

INDIGENT DEFENSE

- Kevin shared the names of the three attorneys who have expressed interest in the indigent defense contract.

COMMUNITY BUILDING

- Todd shared that there is a gap and wiggle on one of the refrigerator doors at the Community Building, so it will likely need to be repaired or replaced.

ADJOURNMENT

- Justin declared the meeting adjourned at 11:28 a.m.

Justin Clark, Chairman

Kevin Stuber, Vice-Chairman

Attest: Amanda A DeWitt
Amanda A DeWitt, County Clerk

Jerry Sedlacek, Member