Commissioner Meeting Minutes

Date: Tuesday, July 7, 2026 at 9:00 a.m.

Pledge of Allegiance was recited.

Present: Justin Clark, Kevin Stuber, Jerry Sedlacek, and Amanda DeWitt

Approval of Agenda & Minutes

- Jerry moved to approve the agenda for today's meeting. Kevin 2nd, motion passed.
- Jerry moved to approve the minutes from the June 30, 2026 meeting with the requested change. Kevin 2nd, motion passed.

2027 Budget Work Session
Emily Franks, Jarrod, Gilmore & Phillips

- Emily Franks conducted a work session on the proposed 2027 County and Rural Fire budgets.
- Discussion included:
  - Current budget projections and employee benefits.
  - Potential increases for the 2027 budget.
  - The need to reduce approximately $750,000 in expenditures to remain revenue neutral.
  - The 2026 cash shortfall and its impact on future budget projections.
  - Ambulance budget projections, including reductions to the Special Ambulance Capital Outlay Fund.
  - Potential reductions to the Custodian budget.

Recess

- Kevin moved for a 5-minute break. Justin 2nd, motion passed.

Budget Discussion

- Commissioners continued discussion regarding:
  - Potential reductions to the Special Bridge Fund, Road & Bridge personnel budget, and not implementing a county-wide cost of living adjustment (COLA) for 2027.
- The Revenue Neutral Rate (RNR) Hearing and 2027 Budget Hearing were scheduled for September 1, 2026, at 10:00 a.m. in the Ambulance Meeting Room.

Recess

- Justin moved for a 5-minute break. Kevin 2nd, motion passed.

Executive Sessions

- Jerry moved to recess into executive session for non-elected personnel to discuss employee performance and protect employee confidentiality with commissioners, clerk, Gary Ward, and Todd Green until 11:30 a.m. Justin 2nd, motion passed.
- Jerry moved to recess into executive session for non-elected personnel to discuss employee performance and protect employee confidentiality with commissioners, clerk, treasurer, and sheriff until 11:45 a.m. Kevin 2nd, motion passed.
- Jerry moved to recess into executive session for non-elected personnel to discuss employee performance and protect employee confidentiality with commissioners, clerk, treasurer, and sheriff until 12:00 p.m. Kevin 2nd, motion passed.

Treasurer – Michelle Zimmerman

- Michelle Zimmerman discussed the personnel handbook revisions approved at the previous meeting.

Financial Business

- Justin moved to sign vouchers in the amount of $89,034.19. Kevin 2nd, motion passed.

Personnel Handbook Review

- Amanda DeWitt left the meeting at 12:10 p.m.
- Kathi Vining arrived at 12:10 p.m.
- Commissioners reviewed additional handbook revisions, including:
  - Paid Time Off (PTO), rounding procedures, CPR certification requirements, and use of county property
- Justin moved to approve the handbook changes as presented. Kevin 2nd, motion passed.

Buildings & Grounds

- Justin moved to accept the proposal from ACE for the new air conditioner for the courtroom to be paid from the Courthouse Equipment Fund. Kevin 2nd, motion passed.

Adjournment

- Justin moved to adjourn. Kevin 2nd, motion passed.

Justin Clark, Chairman

Kevin Stuber, Vice-Chairman

Attest:
Amanda A DeWitt, County Clerk

Jerry Sedlacek, Member